



## URGENT – ACTION REQUIRED

The Financial Director or Company Secretary

### BBBEE QUESTIONNAIRE

Following on from our Managing Director's letter, Old Mutual urgently needs to identify the BEE status of all its suppliers. We have a special interest at this time for those suppliers whose annual turnover during their last financial year was less than R5 million. In terms of the DTI codes, they are classified as Exempted Micro Enterprises (EME's) and automatically qualify for a level four BEE status. Any company whose annual turnover is less than R 5million is classified as an Exempted Micro Enterprise.

Thus, please can we request that you urgently complete the following questions and return the same by fax to **FAX: 021-5095341 / 0866531218**. **Suppliers that do not respond to the questionnaire will be inactivated as an approved Old Mutual supplier.**

Company Name	
Company Registration Number or ID number if a sole proprietor	
VAT Number (if registered for VAT)	

Annual turnover range (last financial year)	< R5 million	R5-35 million	> R35 million
Does your company provide	Products	Services	Both
Area of delivery	National	Provincial	Local
Does your company have a tax directive or IRP30 certificate		Yes	No
Main product or service supplied (e.g.: Stationery/Consulting)			

Is the majority of your company owned by Women	Yes	No
Is the majority of your company owned by Disabled Person/s	Yes	No
Is 30%+ of your company owned by black women	Yes	No
Does your company have a BEE certificate	Yes	No
Share of your company owned by black persons	%	
What is your Broad Based BEE status (Level 1 to 8 / Unknown)		

Company Telephone Number	
Company Fax Number	
Company Email Address	

Postal Address	
Physical Address	

Contact Person	
Designation	
Telephone	
Email	

#### NOTES:

- Please include in your return fax Annexure A, your BBBEE certificate, IRP30, and if you are an Exempted Micro Enterprise the Affidavit on Annexure B duly completed and signed by a Commissioner of Oaths.
- For assistance or if you have any questions, please contact 021 509 3202/3396/4151

Yours Sincerely,  
Anwar Peters  
Old Mutual - Group Procurement Office