



OLDMUTUAL

# OLDMUTUAL SUPERFUND RETIREMENT GUIDE



**CORPORATE**  
RETIREMENT SOLUTIONS

DO GREAT THINGS EVERY DAY

# AS AN OLD MUTUAL SUPERFUND MEMBER, YOU HAVE A NUMBER OF OPTIONS IF YOU RETIRE FROM YOUR EMPLOYER

## **THIS GUIDE IS INTENDED TO HELP YOU:**

1. Understand your benefits and options
2. Make your investment decision
3. Complete the paperwork

## **NOTE:**

1. The purpose of this Retirement Guide is to give information only.
2. This Retirement Guide has been prepared based on legislation and the Rules of the Old Mutual SuperFund Pension and Old Mutual SuperFund Provident Funds (hereafter referred to as Old Mutual SuperFund).
3. Every effort has been made to ensure the information provided in your Retirement Guide is correct. However, should any error have been made, the Rules of the Old Mutual SuperFund will apply.
4. You are encouraged to read the Rules of the Old Mutual SuperFund. You can obtain these from your employer or by contacting the Old Mutual SuperFund Service Centre on **0860 20 30 40** or **superfund@oldmutual.com**.

## **Remember:**

**Your rights as a member of the Fund are contained in the Fund Rules.**

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# 1. UNDERSTAND YOUR BENEFITS AND OPTIONS

There are many considerations for someone approaching retirement. These include general issues like where you will live and what you will do, as well as more specific financial decisions that will affect your financial security during your golden years. One of the most important decisions you need to make is how best to invest your retirement capital to ensure that you will get the pension you need once you stop working.

Your basic options when you retire from your employer are as follows:

**1. You can postpone your retirement from Old Mutual SuperFund.**

This means that you continue your fund membership in Old Mutual SuperFund as a Deferred Retirement member. This allows your retirement savings to remain invested and grow while you decide on a more appropriate time to access your retirement benefit.

**2. You can choose to transfer your retirement benefit to a preservation fund or retirement annuity fund.**

This allows your retirement savings to remain invested and grow while you decide on a more appropriate time to access your retirement benefit.

**3. You can choose to retire from Old Mutual SuperFund right away.**

This means that you will receive your retirement benefit and will have to make a decision around which annuity(ies) to select to secure an income in retirement.

Before making a decision, there are a number of important considerations that you need to bear in mind.

- Do you have enough saved for a comfortable retirement?
- Do you plan on taking up other employment after retiring from your current employer?
- Will you have other sources of income other than your accumulated retirement savings in Old Mutual SuperFund?

If you do not have enough saved and do not have alternative income sources after retiring from your employer, then you may want to consider postponing your retirement from Old Mutual SuperFund for a few more years. This will allow your retirement savings to grow and afford you a higher pension when you decide to retire from the Fund. The decision you make at this point should be well considered as it will determine the quality of life you will have after retirement.

**FOR FREE GUIDANCE, speak to an Old Mutual Retirement Benefits Counsellor (RBC) or call Old Mutual Member Support Services on 0860 38 88 73 – who will answer your questions, help you with quotes and help you to reach a decision. This RBC will not, however, give you advice on what option you should choose. Alternatively, speak to your financial adviser.**

For more information on what Old Mutual SuperFund has to offer, visit [oldmutual.co.za/superfundmembers](http://oldmutual.co.za/superfundmembers) or contact the Old Mutual SuperFund Service Centre on 0860 20 30 40.

**REMEMBER, JUST BECAUSE YOU ARE RETIRING FROM YOUR EMPLOYER DOES NOT MEAN THAT YOU HAVE TO RETIRE FROM OLD MUTUAL SUPERFUND.**

## THE TWO-POT RETIREMENT SYSTEM

### WHAT IS THE MAIN PURPOSE OF THE TWO-POT RETIREMENT SYSTEM?

The Two-Pot Retirement System enables you to access a portion of your retirement savings (before retirement) for emergencies. The remaining portion of your savings will remain “preserved”, meaning you will have to keep most of your retirement savings invested until you retire.

### WHO IS IT FOR?

It applies to any eligible Member of a South African pension, provident, retirement annuity and preservation fund.

The exception is for Provident fund members who were 55 years or older on 1 March 2021 and are still members of that same fund. They will have an option to opt-in to the Two-Pot Retirement System.

Important details regarding the Two-Pot Retirement System is provided below.

## HOW DOES THE TWO-POT RETIREMENT SYSTEM WORK?

After 1 September 2024, all new retirement contributions (less administration fees and risk premiums, where applicable) were divided into two pots:

- A Savings Pot where **one-third of your contributions** were allocated and which you will be able to access before retirement if required, and
- A Retirement Pot, where the **remaining two-thirds** will be kept for funding your income in retirement. This Pot will be preserved until your retirement date.

On or after 1 September 2024, a once-off automatic allocation of 10% of your existing retirement savings (capped at R30 000) was transferred to the Savings Pot as an opening balance.

**Here's a breakdown of how it works for Old Mutual SuperFund as of 1 September 2024:**



**Your Vested Pot will not be impacted by the new rules, i.e. it will remain subject to the pre-1 September 2024 access rules and restrictions that apply.**

**Note: Two-Pot will affect future retirement fund contributions (from 1 September 2024). Preserver and Deferred Retirement Members do not receive future contributions, so this does not apply to them.**

## MORE ABOUT THE THE THREE POTS (AVAILABLE FROM 1 SEPTEMBER 2024)

### 1. Savings Pot

- On or after 1 September 2024, 10% of your existing retirement savings (capped at R30 000) was transferred to your Savings Pot.
- From 1 September 2024, one-third of your future retirement fund contributions (less administration fees and risk premiums, where applicable) and growth thereon will be allocated to the Savings Pot.
- You can withdraw from your Savings Pot once per tax year (1 March to 28/29 February).
- If you withdraw from your Savings Pot you will pay a transaction fee as well as tax based on your marginal tax rate.
- Minimum withdrawal is R2 000.
- What you don't spend from your Savings Pot will be available as a lump sum when you retire.

### 2. Retirement Pot

- The Retirement Pot can only be accessed on death or at retirement.
- The Retirement Pot will follow you throughout your working lifetime and no withdrawals will be allowed before retirement.
- When you retire, the full amount in the Retirement Pot must be used to purchase a pension, which will provide you with a regular income after retirement.
- Should you die before retirement, the balance in your Retirement Pot will be paid to your beneficiaries.

### 3. Vested Pot

- The Vested Pot consists of your retirement savings in the Fund as of 31 August 2024.
- The Vested Pot is subject to the Fund Rules applicable prior to Two-Pot Retirement System (e.g. can be accessed if leaving employment).
- Your retirement fund contributions at 31 August 2024, minus the amount transferred to your Savings Pot, will remain in the Vested Pot, and will be allocated investment returns.
- No further contributions may be made to the Vested Pot. It will continue to grow with investment returns less administration fees.
- For Provident Fund Members, the Vested Pot is made up of the Vested Provident Pot and the Vested Pension Pot:
  1. **Vested Provident Pot** - retirement savings (with investment growth) built up in the Fund prior to 1 March 2021.  
You can take this entire portion as a cash lump sum when you retire.
  2. **Vested Pension Pot** - retirement savings (with investment growth) from 1 March 2021 to 31 August 2024..  
You can take a maximum of one-third of this portion as a cash lump. The balance (or full amount if no lump sum is taken) must be used to purchase a pension (annuity) in your name. If your full retirement savings amount is R247 500 or less, you have the option to take the entire amount in cash.
- Provident Fund Members age 55 and older as at 1 March 2021, who did not opt-in to the Two-Pot Retirement System and remained in Old Mutual SuperFund, may continue contributing towards the Vested Pot.

### 4. Options at Retirement: Members 55 years and older on 1 March 2021

The Two-Pot system will affect all retirement fund types, i.e. pension, provident, retirement annuity and preservation funds. However, there is an exception for provident fund Members who were 55 years or older on 1 March 2021 and are still members of that same Fund. Below are the rules that applied to all Provident Fund Members effective 1 March 2021:

1. **Vested Provident Pot - Prior to 1 March 2021:** Provident fund Members could access their entire retirement benefit in cash.
2. **Vested Pension Pot - After 1 March 2024:** Provident Fund Members' (younger than 55 on 1 March 2021) ongoing contributions were subject to the same annuitisation requirements as pension fund Members. However, Provident Fund Members who were 55 years or older on 1 March 2021, and remained in Old Mutual SuperFund, were excluded from this requirement and therefore not impacted (i.e. they were still able to take 100% of their benefit in cash at retirement). Provident Fund Members have until 31 October 2025 to opt into the Two-Pot System.

### 5. Options at Retirement (You may retire from age 55):

- Use the full amounts in the Savings, Retirement, and Vested Pots to buy an income annuity to provide a regular pension during retirement.
- Take either a portion or the full amount in the savings component as a cash lump sum (subject to tax).
- If the amount in the Vested Pot that must be annuitised (two-thirds) plus the amount in the Retirement Pot (full amount) is less than R165 000, a member may take the full amount as a cash lump sum.
  - Pension Fund Members - your Savings Pot and one-third of Vested Pot may be paid to you in cash.
  - Provident Fund Members - your Savings Pot and Vested Pot may be paid to you in cash.
- For Provident Fund Members, the Vested Pot is made up of the Vested Provident Pot and the Vested Pension Pot:
  1. **Vested Provident Pot** - retirement savings (with investment growth) built up in the Fund prior to 1 March 2021.  
You can take this entire portion as a cash lump sum when you retire.
  2. **Vested Pension Pot** - retirement savings (with investment growth) from 1 March 2021.  
You can take a maximum of one-third of this portion as a cash lump. The balance (or full amount if no lump sum is taken) must be used to purchase a pension (annuity) in your name. If your full retirement savings amount is R247 500 or less, you have the option to take the entire amount in cash.
- For **Provident Fund Members 55 and older as at 1 March 2021** and selected to opt-in to the Two-Pot Retirement System, your accumulated benefit as at opt-in election date would remain in the Vested Pot which was previously applicable, along with relevant rules pertaining to said Vested Pot.

## 6. When can you access the full retirement value before age 55?

- If you no longer live in South Africa (cessation of tax residency) as defined by SARS, taxed at marginal tax rates.
- If Disability Benefits apply and your Disability claim is approved. If declined, you could still use the ill-health early retirement option.
- In the case of cessation of South African tax residency, i.e. where you have or intend to cease to be a tax resident in South Africa, you will be able to access your Retirement and Vested Pots before actual retirement.

## 7. Two-Pot Calculator Instructions

1. Scan the QR Code. It will open WhatsApp on your phone and will pre-populate the words **“Two-Pot”**
2. Select **send**
3. Enter your **SA ID Number**
4. Choose your **retirement investment**



### OR

1. Send **“Hi”** to **0860 933 333**. You will then see menu item number **3**. Manage my products. Type **“3”** and select **send**
2. You will then see menu item number **1**. View your products. Type **“1”** and select **send**
3. Enter your **SA ID Number**
4. Choose your **retirement investment**



## 2. RETIRE LATER FROM OLD MUTUAL SUPERFUND

### REMAIN AN OLD MUTUAL SUPERFUND MEMBER

Old Mutual SuperFund allows you to continue your membership even though you have retired from your employer. This means that you are not forced to retire from the Fund when you still have other sources of income and don't need a pension yet.

Old Mutual SuperFund Deferred Retirement provides you with the option of keeping your retirement savings invested, protected and growing until you need to access your retirement benefit. This is especially important if you are concerned that you may not have enough saved to retire comfortably, or if you want to give your accumulated savings an extra boost.

#### Below are some of the benefits that you could enjoy by deferring your retirement:

- Get your retirement plan back on track. Postponing your retirement from Old Mutual SuperFund will give your savings the extra boost needed for a more comfortable retirement.
- You remain invested in a cost effective solution. You benefit from low administration fees and institutional investment management fees.
- You enjoy flexibility in investment choice. You decide how you want your savings to be invested from a range of investment funds.
- You can consolidate your retirement savings in Old Mutual SuperFund Deferred Retirement. You can transfer any other pension, provident and preservation fund savings that you may have to Old Mutual SuperFund Deferred Retirement if the source fund rules allow for it.
- If you choose to consolidate any other retirement savings into Deferred Retirement in the future, the Two-Pot Retirement System rules will apply. The transfer amount will be split across the Vested, Savings and Retirement Pots (based on what is received from the transferring fund).
- You can retire from Old Mutual SuperFund at any time.

#### Death, Disability and Funeral Cover

Should you defer your retirement from the Old Mutual SuperFund, you do not have any group risk cover, such as death or disability cover. You can buy this cover through Old Mutual or an Insurer of your choice and tailor it to your needs. Contact Member Support Services at 0860 38 88 73 for more information or to apply for additional risk cover.

#### Fees

A monthly administration fee is charged in line with your investment package choice. This fee comes off the balance in your Deferred Retirement Account.

- If the Fund needs to trace you or your dependants and nominees, tracing costs will be deducted from your balance in your Deferred Retirement Member Account.
- No fee is payable for switching between investment portfolios or between investment packages.
- Depending on how the investment manager charges investment fees, these will either be deducted from the income of the investment portfolio, or from the balance in the Deferred Retirement Member Account.

For details about the investment portfolios and fee structures, please contact the service centre or access the Investment Portfolio and Fees list at [oldmutual.co.za/superfund/investment-funds](http://oldmutual.co.za/superfund/investment-funds).

All you need to do to join the Old Mutual SuperFund Deferred Retirement solution is to ELECT to postpone your retirement from Old Mutual SuperFund by notifying your payroll administrator or contacting the **Old Mutual SuperFund Service Centre**.

#### **NOTE: Important information about your Old Mutual SuperFund Deferred Retirement membership**

1. Old Mutual SuperFund Deferred Retirement is a facility that allows your retirement savings to remain invested and grow in Old Mutual SuperFund after you retire from your employer.
2. There are no additional contributions allowed, but you can transfer retirement savings from registered retirement funds, excluding retirement annuities, will be allowed into the Old Mutual SuperFund Deferred Retirement account.
3. Old Mutual SuperFund Deferred Retirement membership is available to all members of the Old Mutual SuperFund.
4. Old Mutual SuperFund Deferred Retirement membership is not available if, on exit from employment, an employer lien deduction has to be made against your benefit in terms of section 37D(1)(b) of the Pension Funds Act.

#### **5. IF YOU WERE AN OLD MUTUAL SUPERFUND CUSTOMISED MEMBER BEFORE TRANSFERRING INTO DEFERRED RETIREMENT**

- You will remain in the investment portfolio(s) that you were invested in at the date you left your employment. Should you elect to switch out, only the standard range of Deferred Retirement portfolios will be available to you. Once you have elected to switch out, you will not be able to switch back into the investment portfolio(s) that you were invested in as an active member (via your previous employer).
- No future Lifestage switching will take place in Deferred Retirement if you were invested in a bespoke Lifestage arrangement prior to the transfer. You may elect one of the standard Lifestage arrangements available in Deferred Retirement should you wish to remain in a Lifestage investment package.

#### **6. IF YOU WERE AN OLD MUTUAL SUPERFUND CHOICE OR OLD MUTUAL SUPERFUND EASY MEMBER BEFORE TRANSFERRING INTO DEFERRED RETIREMENT**

- You will remain in the investment portfolio(s) that you were invested in at the date you left your employment. If you want to make an investment switch, the standard range of Deferred Retirement investment portfolios is available to you.
- If you are in a standard Lifestage arrangement, future Lifestage switches will continue to operate as per the Lifestage model.

7. There is no minimum amount for investing in Old Mutual SuperFund Deferred Retirement.

Please note that the investment portfolios as well as the investment and administration fees could be different from your current structure. For details regarding the investment portfolios and fee structures, please contact the Service Centre or access the Investment Portfolio and Fees list at [oldmutual.co.za/superfund/investment-funds](http://oldmutual.co.za/superfund/investment-funds).

## **ACTIVATING YOUR OLD MUTUAL SUPERFUND DEFERRED RETIREMENT MEMBERSHIP IS EASY – NO FORMS, NO FUSS!**

### **Here's how:**

Tell your payroll administrator that you are choosing to defer retirement from Old Mutual SuperFund and make sure that your current contact details are sent to Old Mutual SuperFund. Old Mutual SuperFund will send any future updates and communication to these details.

To find out more about Old Mutual SuperFund Deferred Retirement membership visit [oldmutual.co.za/superfunddeferred](http://oldmutual.co.za/superfunddeferred) or contact the Old Mutual SuperFund Service Centre on 0860 20 30 40.

### **What happens next?**

When you become a Old Mutual SuperFund Deferred Retirement member, you will receive a letter explaining how your membership works and what you need to do next.

If you do not receive your letter, please call the Old Mutual SuperFund Service Centre on 0860 20 30 40.

### **Who qualifies?**

All Old Mutual SuperFund members, except those with employer liens, as per Section 37D(1)(b) of the Pensions Fund Act, at the time of leaving employment due to retirement.

It is advised that members considering Old Mutual SuperFund Deferred Retirement have a steady income to rely on during the deferment term.

## MORE DETAIL ON OLD MUTUAL SUPERFUND DEFERRED RETIREMENT

OLD MUTUAL SUPERFUND DEFERRED RETIREMENT	
<b>Joining</b>	
When available	Retirement from Employer (Early; Ill-Health; Normal; Late)
Advice Fees	No
Remain invested	Yes
Continue contributing	No. Only transfers of accumulated retirement savings from registered retirement funds, excluding retirement annuities, will be allowed into Old Mutual SuperFund Deferred Retirement.
Risk Benefits	No
<b>Membership</b>	
Administration Fees (pm)	Charged according to investment package option and could be different from your current structure as an active member (via your previous employer).
<b>Benefit Payments</b>	
Transfer in (Consolidate)	Yes
Cash in/Transfer out	No
Death benefit	Your retirement savings (consisting of your Vested, Savings and Retirement Pots) are paid to your dependants, beneficiaries and/or nominees.

### 3. MOVE YOUR RETIREMENT SAVINGS TO ANOTHER FUND

You can also keep your retirement savings invested by transferring the full amount to another retirement fund like:

- a preservation fund;
- a retirement annuity fund; or
- your new employer's fund.

The transfer to your new fund will be tax-free.

If you want information about Old Mutual preservation and retirement annuity funds, phone Member Support Services at 0860 38 88 73.

#### WHAT YOU MUST DO TO TRANSFER TO ANOTHER RETIREMENT FUND:

1. Complete the Old Mutual SuperFund Withdrawal Claim via MyClaims on the Secure Services Member Web. If you need any assistance or support, please contact Old Mutual SuperFund Service Centre at 0860 20 30 40.
2. Then complete the relevant application form for the new fund you have selected.
3. Attach a certified copy of your identity document (or passport if you are not a South African citizen), and ensure that you provide all required data on the application form.
4. Give all these to your payroll administrator within 60 days of leaving your employer, or contact the Old Mutual SuperFund Service Centre at 0860 20 30 40.



## 4. RETIRE FROM BOTH YOUR EMPLOYER AND THE FUND

### TAKE PART OR ALL OF YOUR RETIREMENT SAVINGS IN CASH

The amount you can take in cash depends on whether you belong to a pension or provident fund and the size of any provident fund benefits accumulated before 1 March 2021. If your retirement savings in the Fund fall below a legislated level, you may take all your benefits as cash. Cash benefits may be subject to tax.

Any amount taken in cash will reduce your retirement income. Please discuss any cash benefit with a Retirement Benefits Counsellor or a financial adviser, who will help you understand the trade-off between taking cash at retirement, and the tax implications of doing so, and a meaningful retirement income.

### ACCESS AN ANNUITY

Members have the option of accessing an annuity or combinations of annuities:

- Inside the Fund;
- Outside the Fund approved by the Fund Trustees; or
- Outside the Fund and not part of the Old Mutual SuperFund Annuity Strategy.

The most suitable option will depend on many factors including how much you have saved in your retirement fund, your circumstances, and your needs. The Retirement Benefits Counsellor and/or your accredited financial adviser are equipped to help you understand, and choose between, these options. Refer to the table above for the role of the Retirement Benefits Counsellor and financial adviser.

### AN OVERVIEW OF THE MAIN TYPES OF ANNUITIES

Before discussing the annuity options provided by the Fund's Annuity Strategy, it is best to give you an overview of annuities in general. There are two main types of annuities namely, a life-guaranteed annuity and a living annuity.

#### LIFE-GUARANTEED ANNUITY

A life-guaranteed annuity is provided by an insurer and pays you a guaranteed income for the rest of your life irrespective of how long you may live. This income is also guaranteed never to decrease.

When purchasing a life-guaranteed annuity from an insurer, you may elect to add a second life (e.g. your spouse, partner, or child over age 18) to receive an annuity in the event of your passing.

You may also elect to add a guarantee period which is the minimum term for which the annuity will be payable regardless of whether you and your nominated second life (if applicable) are still alive. The effect of adding a second life and/or a guaranteed period will be to reduce the amount of your starting retirement income. These are important considerations if you want to provide for your family after your passing.

The most common types of life-guaranteed annuities are:

- **Level annuity:** This pays you the same retirement income each year and never increases.
- **With-profit annuity:** This type of annuity participates in the investment profits of the assets underlying the annuity. Each year the insurer determines the level of increase, if any, that will apply to your retirement income. Once an increase has been applied to your annuity it becomes guaranteed and is payable for the rest of your life.
- **Guaranteed Escalation annuity:** Your retirement income increases annually by a fixed rate which is determined at the commencement of your annuity.
- **Inflation-linked annuity:** The annual increase to your retirement income is linked to inflation as measured by an appropriate inflation index.

The annuity type will influence how your monthly income will keep pace with inflation and hence your ability to maintain your lifestyle many years into retirement. However, the greater the inflation protection provided, the lower the starting income will be.

For the same starting retirement income, the cost of each of the above types of life-guaranteed annuities will differ. Put differently, for the same amount of retirement savings the amount of life-guaranteed annuity that you will be able to purchase, for each of the types of life-guaranteed annuities, will differ.

Once you have purchased a life-guaranteed annuity, you cannot leave.

#### **LIVING ANNUITY**

A living annuity allows you to choose into which investment portfolio your retirement savings are invested and what percentage, also known as the drawdown rate, of your total invested amount will get paid to you as a retirement income.

If your chosen drawdown rate is higher than the investment growth earned on the retirement savings invested in the annuity or if you live longer than expected, you will over time deplete your retirement savings and possibly run out of both retirement savings and retirement income.

Once you have purchased a living annuity, you can transfer to another living annuity or purchase a life-guaranteed annuity.

### **THE PROVISION OF AN ANNUITY**

Annuities, whether life-guaranteed or living annuities, can be provided to you either in-fund or out-of-fund.

#### **IN-FUND ANNUITIES**

Where a retirement fund allows for in-fund annuities, your retirement savings are retained within the fund to which you are a member, and the fund pays you a retirement income.

#### **OUT-OF-FUND ANNUITIES**

For out-of-fund annuities, you can choose from a range of annuity providers, also known as insurers, and products in the market. Your retirement savings are transferred out of the fund of which you are a member to the insurer to purchase your selected annuity product from the insurer. The insurer is then responsible for paying you a retirement income.

## 5. OLD MUTUAL SUPERFUND SOLUTIONS AT RETIREMENT

Legislation requires retirement funds to establish an annuity strategy which must be designed to ensure that it provides appropriate annuity options to its members. Old Mutual SuperFund's Annuity Strategy provides for three annuity options designed to meet the different needs of most members.

These options are approved and monitored by the Trustees, in terms of cost and suitability. These options are an out-of-fund life-guaranteed with-profit annuity and two living annuities, one of which is out-of-fund and the other being in-fund.

### THE THREE OPTIONS ARE:

OLD MUTUAL FUND SELECT ANNUITY (FSA)	OLD MUTUAL MAX INCOME LIVING ANNUITY	OLD MUTUAL SUPERFUND LIVING ANNUITY
Your Fund Select Annuity is a <b>life guaranteed with-profit annuity</b> . This is an <b>out-of-fund</b> annuity, therefore is purchased in your name and your retirement income is paid by Old Mutual Life Assurance Company (South Africa) Limited.	Your Old Mutual Max Income annuity is a <b>living annuity</b> . This is an <b>out-of-fund</b> annuity, therefore is purchased in your name and your retirement income is paid by Old Mutual Life Assurance Company (South Africa) Limited.	Your Old Mutual SuperFund Living Annuity is a living annuity. This is an <b>in-fund</b> annuity where your retirement savings remain invested in the Fund and your retirement income is paid by Old Mutual SuperFund.

For more information or to obtain a copy of the Member Fact Sheets for each of these three options, refer to the Retirement Benefits Counsellors by emailing [superfundannuity@oldmutual.com](mailto:superfundannuity@oldmutual.com).

OLD MUTUAL FUND SELECT ANNUITY (FSA)	OLD MUTUAL MAX INCOME LIVING ANNUITY	OLD MUTUAL SUPERFUND LIVING ANNUITY
<b>AM I PROTECTED AGAINST RUNNING OUT OF INCOME IN RETIREMENT?</b>		
<p>You receive a guaranteed retirement income for the rest of your life. Any increases, once declared, are guaranteed. However, these increases are not guaranteed to keep up with inflation.</p> <p>In addition, you can choose to add a minimum guarantee period of up to 25 years, which will ensure that your annuity will be paid for at least the term you have selected, even if you pass away before the expiry of the term. Including a guarantee period will, however, reduce the starting retirement income you will receive.</p>	<p>Your retirement income can decrease or stop if your drawdown rate is higher than the investment returns earned net of fees on the amount of retirement savings invested in the annuity and/or if you live longer than expected. Therefore, there is no guarantee that your retirement income will last for the rest of your life.</p>	

OLD MUTUAL FUND SELECT ANNUITY (FSA)	OLD MUTUAL MAX INCOME LIVING ANNUITY	OLD MUTUAL SUPERFUND LIVING ANNUITY
<b>CAN I SELECT THE INITIAL RETIREMENT INCOME?</b>		
<p>Your starting retirement income will be determined by Old Mutual based on various factors, such as the amount of your retirement savings, your expected lifespan, and the options you select (i.e., whether you choose a second life to receive an income and/or a guarantee period).</p>	<p>You choose what percentage (also known as a drawdown rate) <b>between 2.5% and 17.5%</b> of your retirement savings will be paid to you as a retirement income.</p> <p>To help you with this decision, the initial quotation provided to you will indicate a sustainable drawdown rate based on your age, gender and marital status.</p>	<p>You choose what percentage (also known as a drawdown rate) <b>between 2.5% and the maximum drawdown rate based on your age</b>, of your retirement savings will be paid to you as a retirement income.</p> <p>The Fund follows the guidance set in the draft Living Annuity Conduct Standards issued by the Financial Sector Conduct Authority (FSCA). The maximum drawdown rate is linked to your age and aims to provide you with a sustainable income during retirement.</p> <p>Depending on your age*, your recommended drawdown rate will be between 4% and 7% and your maximum drawdown rate will be between 6.5% and 11.5%.</p> <p><b>*Refer to the Old Mutual SuperFund Living Annuity Member Fact Sheet for the age-related drawdown rates.</b></p>
<b>DO I AUTOMATICALLY RECEIVE AN INCREASE EVERY YEAR?</b>		
<p>Depending on various factors, including how well the investment markets perform, the annuity aims to provide a yearly increase in your retirement income. Once granted, the increase will be guaranteed to be payable for the rest of your life, will not be reduced or taken away.</p>	<p>You determine your retirement income level on an annual basis.</p>	
	<p>You may increase your drawdown rate up to a maximum of 17.5%.</p>	<p>You may increase your drawdown rate provided you stay within the limits set by the Fund as mentioned above.</p>
<b>CAN I CHOOSE WHERE MY RETIREMENT SAVINGS ARE INVESTED?</b>		
<p>As Old Mutual guarantees you a retirement income for life and offers the potential for annual increases, Old Mutual selects the investments that support this guarantee.</p>	<p>You have a choice to <b>invest in 1 of</b> the carefully selected investment portfolios.</p>	<p>You have a choice to <b>invest in a maximum of 4</b> of the carefully selected investment portfolios.</p>
	<p>To help you, the Fund provides a default investment portfolio within the available range of portfolios.</p>	
	<p>You may switch between the investment portfolios provided.</p>	
<b>AM I ABLE TO SWITCH TO ANOTHER ANNUITY?</b>		
<p>A life-guaranteed annuity does not offer the option of transferring your annuity to another insurer, nor does it provide the option of changing it to a living annuity.</p>	<p>You may, at any time, transfer to the Old Mutual Fund Select Annuity, any other guaranteed-life or living annuity with any insurer, or a retirement fund in which you are a pensioner.</p>	

OLD MUTUAL FUND SELECT ANNUITY (FSA)	OLD MUTUAL MAX INCOME LIVING ANNUITY	OLD MUTUAL SUPERFUND LIVING ANNUITY
<b>WHAT IS PAYABLE TO MY BENEFICIARIES OR ESTATE WHEN I PASS AWAY?</b>		
<p>In exchange for the security of your income being guaranteed throughout your retirement, no death benefit is paid to your loved ones when you pass away.</p> <p>However, if you choose a guarantee period, and die before its expiry, the balance of the payments due for the term will be payable.</p> <p>Or, if you choose that a specified percentage of your retirement income be paid to a second life, then they will start to receive a retirement income.</p> <p>Refer to the Old Mutual Fund Select With-profit Annuity Member Fact Sheet for the details of how the guarantee period and second life operate.</p>	<p>Should you pass away before your retirement savings invested in the living annuity is used up, the remaining amount can be left to your loved ones by nominating them or be used to support a living annuity in the name of your nominated beneficiary(ies). However, if your nominee is not a natural person - i.e., it is a juristic person (e.g., a company or charitable organisation) or a trust - they are required to take their benefit in cash less any tax thereon. In the absence of any nomination, the amount will be paid to your estate.</p>	
<b>CAN I CHOOSE MORE THAN ONE ANNUITY?</b>		
<p>Depending on your needs and the amount of your retirement savings, you may choose a combination of these annuities at retirement. However, post-retirement, when you are switching out of a living annuity, you cannot choose a combination of annuities, as the law requires that you may replace a living annuity with only one other type of annuity product.</p>		

## GETTING FINANCIAL ADVICE IS A GOOD IDEA

Before you make a final decision about what to do with your retirement savings, it makes good sense to discuss your options with a financial adviser. An adviser will help you make suitable decisions, taking your future retirement needs into account. An adviser can also help you to make sure you have enough death, disability, funeral and medical cover going forward.

If you don't have a financial adviser or broker, you can call the Old Mutual Retirement Benefits Counsellors (RBC) on 021 503 0069 or 0860 388 873.

## 6. COUNTDOWN TO RETIREMENT FROM YOUR EMPLOYER

Now that you are well informed about your options at retirement from your employer, you can start counting down to the date you retire from your employer.

SIX MONTHS TO RETIREMENT	THREE MONTHS TO RETIREMENT	SIX WEEKS TO RETIREMENT
<p>You should:</p> <ul style="list-style-type: none"> <li>• Notify your Employer and Old Mutual SuperFund of your approaching retirement and request your latest retirement benefit value by calling 0860 20 30 40.</li> </ul> <p>Note that your retirement benefit value can also be accessed via the secure member website and on the mobile site.</p>	<p>You should:</p> <ul style="list-style-type: none"> <li>• Find out more about Old Mutual SuperFund Deferred Retirement and Old Mutual SuperFund Solutions At Retirement;</li> <li>• Speak to a qualified financial adviser about your options at retirement.</li> </ul>	<p>You should ensure that:</p> <ul style="list-style-type: none"> <li>• Your Employer has forwarded your exit documents, or your election to defer retirement to Old Mutual;</li> <li>• Old Mutual has your tax registration number;</li> <li>• You select the type of annuity (or combination of annuities) that best suits your needs.</li> </ul>
ONE MONTH TO RETIREMENT	RETIREMENT! YOUR BIG DAY!	
<p>You should by now:</p> <ul style="list-style-type: none"> <li>• Have made an election to defer retirement from Old Mutual SuperFund.</li> </ul> <p><b>OR</b></p> <p>If you choose to annuitise:</p> <ul style="list-style-type: none"> <li>• Have requested your final quotation;</li> <li>• Have arranged for the purchase of your annuity; and</li> <li>• Have completed and signed the application form for your preferred annuity product (or combination of annuities).</li> </ul>	<ul style="list-style-type: none"> <li>• If you choose to defer your retirement, you will remain invested and your savings will keep growing. You will receive a welcome letter shortly after, confirming your membership in Old Mutual SuperFund Deferred Retirement, with further information on your investment and benefits.</li> </ul> <p><b>OR</b></p> <p><b>Options at Retirement (A member may retire from age 55):</b></p> <ul style="list-style-type: none"> <li>• Use the full amounts in the Savings, Retirement, and Vested Pots (if applicable) to buy an income annuity to provide a regular income during retirement.</li> <li>• Take a portion or the full amount in the savings component as a cash lump sum (subject to tax).</li> <li>• Take up to a third of the Vested Pot (if applicable) as a cash lump sum but must use the rest to buy an income annuity.</li> <li>• If the amount in the Vested Pot (if applicable) that must be annuitised (two thirds) plus the amount in the Retirement Pot (full amount) is less than R165 000, a member may take the full amount as a cash lump sum.</li> </ul>	

## CONTACT INFORMATION

- **FOR FREE INFORMATION, GUIDANCE AND QUOTATION**, call an Old Mutual Retirement Benefits Counsellor (RBC) on 021 503 0069 or 0860 388 873 or email them at [superfundannuity@oldmutual.com](mailto:superfundannuity@oldmutual.com).
- **FOR ADVICE ON YOUR OPTIONS**, contact either your accredited financial adviser or an Old Mutual Retirement Benefits Counsellor, who can put you in touch with an accredited financial adviser.
- **FOR THE CURRENT VALUE OF YOUR RETIREMENT FUND SAVINGS** in Old Mutual SuperFund, register for Secure Services at [oldmutual.co.za/login](https://oldmutual.co.za/login)

### REGULATORY INFORMATION:

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