



OLD MUTUAL UNIT TRUSTS INDIVIDUAL ONBOARDING AND BUY FORM CASH AND LIQUIDITY SOLUTIONS



This form is for Individual Investors investing in our Cash and Liquidity Solutions Unit Trust Offering.

IMPORTANT INFORMATION



1. The fully completed form can be emailed to unittrustsHNW@oldmutual.com and cash@oldmutual.com.
2. Your investment will be made once we have received the completed form, and any specific supporting documentation requested and your money reflects in the correct bank account.
3. The Effective Annual Cost (EAC) is a standard industry measure and to facilitate comparing the cost of an investment over specific periods. The EAC of your investment will be confirmed in writing once your investment has been processed.
4. Once your contract has been opened, you can register via <https://secure.oldmutual.co.za/registration> to view/sell/switch on your portfolio online.

SUPPORTING DOCUMENTATION REQUIREMENTS



The Financial Intelligence Centre Act (FICA) requires that the investor and all related parties are identified and verified before the investment is processed. We cannot process your application without the relevant information. Buying and selling requests require at least proof of identity. For South African Citizens, a valid Identity Number. For foreign nationals, a copy of your passport and proof of your residential address (less than 3 months old).

CONTACT DETAILS



Telephone: +27(0)21 509 7140
 Email: UnittrustsHNW@oldmutual.com and cash@oldmutual.com
 Website: <https://www.oldmutual.co.za/wealth/solutions/cash-and-liquidity/>

PROCESSING TIMES



The same day's price will be applied to transaction requests submitted by 15h00 (12h30 for all transactions involving money market funds) on any working day, provided that all supporting documents are provided and all FICA requirements* have been met. Transaction requests received after these times will be processed the next available working day, once all requirements have been met, with the same cut-off times applying.

* In line with FICA, Old Mutual Unit Trust Managers (RF) (Pty) Ltd has adopted a risk based approach to establish and verify the identity of individuals or entities it enters into business transactions with. This verification process may require additional documentation.

APPLICATION TO BUY UNITS

I hereby apply for the number of units that can be purchased by the investment amount referred to below. All transactions are subject to the conditions of the relevant Trust Deed(s).

Do you already have an Old Mutual Unit Trusts investment?

No Yes

If Yes, please provide your unit trust contract number

Does this application to buy units include a Money Market Unit Trust Fund?

No Yes



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1(a). CLIENT'S DETAILS

I am investing for: Myself OR on behalf of someone else State relationship
Please also complete section 1(b) Please also complete section 1(b)

INDIVIDUAL IN WHOSE NAME INVESTMENT IS TO BE HELD

Title and surname
 Full first names
 Gender: Male Female Date of birth

D	D	M	M	C	C	Y	Y

Marital status:

Single Married Divorced Widowed
 Other

Marital status type:

Marriage in Community of Property Marriage with Accrual Marriage without Accrual
 Other

Proof of Identity:

Please provide copy(s) of identification document(s) with this form

Type of Identification (ID or Passport)/Refugee	Country of issue (ID or passport)	ID/Passport number	Passport issue date	Passport expiry date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other State type eg. Social security number Country of citizenship
 Country of birth Country of residence
 Country of Nationality Nationality start date

D	D	M	M	C	C	Y	Y

Contact details:

Cellphone
(Include country dialling code e.g. South Africa +27)
 Alternative Number
(Include country dialling code e.g. South Africa +27)
 E-mail Address
Old Mutual Unit Trusts' preferred method of communication is e-mail



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1(a). CLIENT'S DETAILS CONTINUED

Residential address

My address **OR** Care of (c/o)* address Care of (c/o)* Name

* Care of: If you do not have a residential address of your own and require your post to be directed to the care of this person

Address

 Postal code

Country

Postal address, if different from residential address

My address **OR** Care of (c/o)* address Care of (c/o)* Name

* Care of: If you do not have a residential address of your own and require your post to be directed to the care of this person

Address

 Postal code

Country

EMPLOYMENT DETAILS

Employment Position:

Are you a Prominent Influential Person*? No Yes (if Yes, please select one of the 4 Employment Positions listed below):

- | | |
|--|--|
| <input type="checkbox"/> Chairperson of the Audit Committee | <input type="checkbox"/> Chief Financial Officer |
| <input type="checkbox"/> Chairperson of the Board of Directors | <input type="checkbox"/> Executive Officer |

* A prominent influential (PIP) is a person who holds or has held at any time in the preceding 12 months, the position of one of those 4 options above as defined in the Companies Act, 2008 (Act No 71 of 200), if the company provides goods or services to an organ of state and the annual transactional value of the goods or services or both exceeds an amount determined by the Minister by notice in the Gazette.

Occupation:

- | | |
|--|--|
| <input type="checkbox"/> Executive Management/Director | <input type="checkbox"/> Senior Management |
| <input type="checkbox"/> Foreman/Supervisor | <input type="checkbox"/> Self-employed |
| <input type="checkbox"/> General Employee/Non-management | <input type="checkbox"/> Retired |
| <input type="checkbox"/> Managing Director | <input type="checkbox"/> Unemployed |
| <input type="checkbox"/> Non-Senior management | |

Industry or Nature of Business:

- | | |
|---|---|
| <input type="checkbox"/> Administrative and Support Service | <input type="checkbox"/> Mining/Extraction of precious metals and minerals: Imports/Exports |
| <input type="checkbox"/> Adult Entertainment | <input type="checkbox"/> Motor trade/dealership |
| <input type="checkbox"/> Agriculture, Forestry and Fishing | <input type="checkbox"/> Motor trade/dealership: *High-cash value |
| <input type="checkbox"/> Animal & Conservation | <input type="checkbox"/> Motor trade/dealership: Imports/Exports |
| <input type="checkbox"/> Arms Manufacturers and Dealers | <input type="checkbox"/> Non-Profit Organisation, NGO etc. |
| <input type="checkbox"/> Art Dealer | <input type="checkbox"/> Professional Services |
| <input type="checkbox"/> Art Dealer of *high-value goods | <input type="checkbox"/> Public Sector: Defence and Safety |



1(a). CLIENT'S DETAILS CONTINUED

Industry or Nature of Business: continued

- | | |
|---|--|
| <input type="checkbox"/> Arts, Entertainment and Recreation | <input type="checkbox"/> Public Sector: Procurement, Infrastructure and Administration |
| <input type="checkbox"/> Atomic/Nuclear power generation | <input type="checkbox"/> Real Estate and Property |
| <input type="checkbox"/> Construction and Infrastructure | <input type="checkbox"/> Real Estate: Development, Sales and/or Letting |
| <input type="checkbox"/> Cryptocurrency assets | <input type="checkbox"/> Real Estate: Development, Sales and/or Letting – *High-cash generating |
| <input type="checkbox"/> Education, Healthcare and Social work | <input type="checkbox"/> Red light/Adult Entertainment Industry |
| <input type="checkbox"/> Financial and Insurance | <input type="checkbox"/> Regulated/Registered charities/Non-Profit Organisation/NGO:*High-cash generating |
| <input type="checkbox"/> Gambling Industry (Casino, slot machines, betting) | <input type="checkbox"/> Regulated/Registered charities/NPO/NGO |
| <input type="checkbox"/> Hospitality | <input type="checkbox"/> Science and Laboratories |
| <input type="checkbox"/> Imports/Exports: Agriculture/Forestry and Fishing | <input type="checkbox"/> Transporting, Storage and Logistics (excluding imports/exports) |
| <input type="checkbox"/> Imports/Exports: *High-cash generating | <input type="checkbox"/> Unregulated/Unregistered charities/Non-Profit Organisation/NGO: *High-cash generating |
| <input type="checkbox"/> Imports/Exports: *High-value goods | <input type="checkbox"/> Unregulated/Unregistered charities/NPO/NGO |
| <input type="checkbox"/> Imports/Exports: Other | <input type="checkbox"/> Utilities |
| <input type="checkbox"/> Information Communication and Technology | <input type="checkbox"/> Virtual Asset Service Providers |
| <input type="checkbox"/> Manufacturing (Import/Export) | <input type="checkbox"/> Wholesale and Retail trade |
| <input type="checkbox"/> Manufacturing (Non-Import/Export) | <input type="checkbox"/> Wholesale and Retail trade: *High-cash generating |
| <input type="checkbox"/> Mining/Extraction of precious metals and minerals: Extractive industries | <input type="checkbox"/> Wholesale and Retail trade: *High-value goods |
| <input type="checkbox"/> Mining/Extraction of precious metals and minerals: *High-value goods | <input type="checkbox"/> None (only allowed if retired or unemployed) |

*"High-value goods and High-cash generating" refers to any item within the business valued at R100 000 or more.

Source of Funds:

- | | |
|---|--|
| <input type="checkbox"/> Annuity Payment | <input type="checkbox"/> Maintenance Support |
| <input type="checkbox"/> Bonus/Profit Share | <input type="checkbox"/> Maturing investment/Policy claim |
| <input type="checkbox"/> Commission | <input type="checkbox"/> Monthly Pension |
| <input type="checkbox"/> Company/entity profits | <input type="checkbox"/> Provident/Preservation Provident fund |
| <input type="checkbox"/> Compensation payment/Arbitration award | <input type="checkbox"/> Provident/Preservation Pension fund |
| <input type="checkbox"/> Contributions | <input type="checkbox"/> Restraint of trade payment |
| <input type="checkbox"/> Director's remuneration | <input type="checkbox"/> Salary |
| <input type="checkbox"/> Disability Grants | <input type="checkbox"/> Sale of asset |
| <input type="checkbox"/> Donation/Gift | <input type="checkbox"/> Savings |
| <input type="checkbox"/> Gratuities/Tips | <input type="checkbox"/> Scholarship/Bursary |
| <input type="checkbox"/> Income protection payment | <input type="checkbox"/> Self-Employed/Own Business |
| <input type="checkbox"/> Independent contractor/Labour broker | <input type="checkbox"/> Third party funds |



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1(a). CLIENT'S DETAILS CONTINUED

Source of Funds: continued

- Inheritance
 Investments
 Loan
 Third party payer
 Winnings – Lottery Gambling

1(b). RELATED PARTY – DETAILS OF INDIVIDUAL PERSON ACTING ON BEHALF OF CLIENT

- Power of attorney
 Curatorship
 Legal guardian
 Parent
 Other
- Payer Reason for paying on behalf of owner Payer's source of funds

If you are funding this investment please state your relationship to the investor

Title and surname

Full first names

Gender:

- Male
 Female

Date of birth

D	D	M	M	C	C	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Marital status:

- Single
 Married
 Divorced
 Widowed

Other

Marital status type:

- Marriage in Community of Property
 Marriage with Accrual
 Marriage without Accrual

Other

Proof of Identity: Please provide copy(s) of identification document(s) with this form

Type of Identification (ID or Passport/Refugee)	Country of issue (ID or passport)	ID/Passport number	Passport issue date	Passport expiry date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other State type eg. Social security number Country of citizenship

Country of birth Country of residence

Country of Nationality

Nationality start date

D	D	M	M	C	C	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact details:

Cellphone

(Include country dialling code e.g. South Africa +27)

Alternative Number

(Include country dialling code e.g. South Africa +27)

E-mail Address

Old Mutual Unit Trusts' preferred method of communication is e-mail



2. HOW TO INVEST

Lump sum investment

I will transfer via EFT into Old Mutual Unit Trusts' bank account

Steps to follow for an EFT (Electronic Funds transfer) payment

1. Email your completed application form and supporting documents to unittrustsHNW@oldmutual.com and cash@oldmutual.com.
2. Once we have received all your documentation, we will email your Welcome letter including all the detail needed for your EFT payment.
3. Process your EFT payment and email proof of the payment to unittrustsHNW@oldmutual.com and cash@oldmutual.com by 12:30 for Money Market Fund and 15:00 for all other funds. Proof of payments received after these cut-off times will be processed the next working day with the same cut-off times applying. The investment will be processed according to the processing requirements set out on Page 1 of this form.

For any further assistance in finalising your investment you may email cash@oldmutual.com.

The investment above will be allocated according to the fund selection you provide below:

UNIT TRUST FUND NAME/S*	FUND CLASS	JSE CODE	LUMP SUM AMOUNT: Indicate Rand or % Allocation		DISTRIBUTIONS (✓)	
			Rand	%	Reinvest**	Payout*
TOTAL			R	100%		

* Should the distribution payment fail and be returned as a result of banking details not being maintained and/or updated by the client, the distribution amount will be automatically reinvested into the fund from which it was paid.

** Should a selection not be made, Distributions will be automatically Reinvested.

If more than one fund is selected, the investment amount must be apportioned across the funds you have selected in your investment contract above. Indicate these via Rand Amounts or Percentage Allocation.

3(a). BANK DETAILS

Deductions cannot be made from credit cards. Debit orders can only be raised from your own account (except in the case of grandparents/parents investing on behalf of minors, or spouses investing on each other's behalf).

Which type of investment is this account funding:

Lump sum EFT Lump sum debit order Recurring debit order

This section is compulsory if this investment is in the name of a minor.

Payments can only be made to the investor's own bank account. We will pay dividends, proceeds of sales and regular withdrawals, into this account.

Surname of account holder Initials

Bank and branch

Branch code and account number

Account type: Current Savings



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3(b). RELATED PARTY'S BANK DETAILS

This section is compulsory if this investment is being funded by anyone other than the contracting party? i.e. Parent/Family member/ Legal Guardian/Entity (eg Trust).

Which type of investment is this account funding:

Lump sum EFT
 Lump sum debit order
 Recurring debit order

Surname of account holder Initials

Bank and branch

Branch code and account number

Account type: Current Savings

4. TAX RESIDENCY DETAIL

As a financial institution we are obliged to comply with international agreements signed by our government aimed at combatting tax evasion. In terms of these agreements, we are required to collect information regarding where you are resident for tax purposes including the related tax reference numbers. If you are resident for tax purposes in a country other than South Africa, certain of your information will be reported to SARS who will automatically share this information with the participating countries where required.

Each country has its own rules for whether a person is resident for tax purposes or not. It is possible to be resident for tax purposes in more than one country. Depending on the rules of the country, tax residency may be determined by factors such as where you permanently live, where you were born, or if you live and work in the country for more than half the year. If you are a US citizen or hold a US passport or green card, you will also be considered resident for tax purposes in the US even if you live outside the US, unless you have given up your citizenship.

Please answer the following questions and complete your tax reference number(s) in the table below, along with details of your identifications and any other nationality or citizenship, providing identification for each country for which you are a resident for tax purposes.

NB: The income tax reference number is mandatory where the (*) is indicated.

	Yes	No	Country of tax residence	Income tax reference number (TIN) (* mandatory – If you do not have an Income Tax reference number please select reason code (A/B/C) in table below)	Foreign ID/ passport of country	ID type
Are you a resident for Tax purposes in South Africa?						
If YES please include your South African Income Tax Number						
Do you have a Value Added Tax (VAT) Number?						
If YES please include your VAT Number						
Are you a citizen and/or tax resident of the United States of America?						
If "Yes", please provide the following information						
Are you a resident for tax purposes in any other country?						
If "Yes", please provide the following information						
Country 1						
Country 2						
Country 3						



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4. TAX RESIDENCY DETAIL CONTINUED

TIN reason code table

* Where the tax reference number is mandatory and you do not have an income tax reference number (TIN), provide a reason based on the descriptions below:

Reason	Description	Please tick (✓)	Why is TIN unobtainable
A	The country/jurisdiction does not issue TINs to its residents		
B	The Account Holder is otherwise unable to obtain a TIN or equivalent number (Please explain why you are unable to obtain a TIN if you have selected this reason)		
C	No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction)		

I (Full Name) , ID/Passport number

certify that the information provided above is correct. If I am a tax resident of any country other than or in addition to South Africa, I have stated this above. I undertake to advise Old Mutual Unit Trust Managers (RF) (Pty) Ltd within 30 days should information contained in this form change.

D D M M C C Y Y

Date

Signature

5. CONFIRMATION OF TAX STATUS FOR WITHHOLDING TAX

Please note that where applicable Old Mutual Unit Trusts will withhold Dividends Tax at the applicable rate stipulated in legislation until we are in possession of a correctly completed and signed declaration which stipulated exemptions or reduced rates claimed.

Visit: <https://www.oldmutualinvest.com/individual/resources/forms/> and select the relevant form under Tax Disclosure Forms.

6. PROTECTION OF PERSONAL INFORMATION ACT (POPIA)

The Old Mutual Group would like to offer you ongoing financial services and may use your personal information to provide you with information about products or services that may be suitable to meet your financial needs.

Please click [here](#) to read Old Mutual full Privacy Notice.

I confirm that I have viewed the Old Mutual Privacy Notice and that I do not wish to receive such information and/or financial services.

7. DISCLAIMER

- We believe in the value of sound advice and so recommend that you consult a financial planner before buying or selling unit trusts. You may however, buy and sell without the help of a financial planner. If you do use a financial planner, we remind you that they are entitled to certain negotiable planner fees.
- You should ideally see unit trusts as a medium to long term investment. The fluctuations of particular investment strategies affect how a fund performs. Your fund value may go up or down. Therefore, we cannot guarantee the investment capital or return of your investment. How a fund has performed in the past does not necessarily indicate how it will perform in the future.
- Our cut-off time for client instructions (e.g. buying and selling) is at 15:00 each working day for all our funds, except for our money market funds, where the cut-off is at 12:30. The valuation time is set at 15:00 each working day for all our funds, excluding our money market funds which is at 13:00, to determine the daily ruling price (other than at month-end when we value the Old Mutual Index Funds and Old Mutual Multi-Managers Fund of Funds range at 17:00 close). Daily prices are available on our public website (www.oldmutualinvest.com) and in the media.
- The daily ruling price is based on the current market value of the fund's assets plus income minus expenses (NAV of the portfolio) divided by the number of units in issue.
- The fund fees and costs that we charge for managing your investment is accessible on the relevant fund's minimum disclosure document (MDD) or Table of fees and charges, both available on our public website (www.oldmutualinvest.com), or from our contact centre (0860 234 234).
- Additional information on this proposed investment can be obtained, free of charge, from our public website or our contact centre.
- Funds may borrow to pay client disinvestments and may engage in scrip lending. A process of ring-fencing of withdrawal instructions and managed pay-outs over time may be followed should excessive withdrawals from a fund place the fund under liquidity pressures.
- Old Mutual Unit Trust Managers (RF) (Pty) Ltd has the right to close a portfolio to new investors in order to manage it more efficiently in accordance with its mandate.
- Old Mutual Unit Trust Managers (RF) (Pty) Ltd, Registration Number 1965/008471/07 is a registered manager in terms of the Collective Investment Schemes Control Act 45 of 2002.
- Old Mutual is a member of the Association for Savings & Investment South Africa (ASISA).



7. DISCLAIMER CONTINUED

Money Market Funds:

A Money Market Fund is not a bank deposit account. Its unit price aims to be constant but investment capital is not guaranteed. The total return is primarily made up of interest (declared daily at 13:00) but may also include any gain/loss on any particular instrument. In most cases this will merely have the effect of increasing or decreasing the daily yield, but in the case of abnormal losses, it can have the effect of reducing the capital value of the fund. The published yield is calculated using the average of the fund's previous seven days' net income (and assumes all income was reinvested). This figure is then annualised, which is the weighted average compound growth rate. A process of ring-fencing of withdrawal instructions and managed pay-outs over time may be followed should excessive withdrawals from a fund place the fund under liquidity pressures.

Income Funds:

Income funds derive their income primarily from interest-bearing instruments as defined. The published yield is a current yield and is calculated daily. The value of underlying assets of Income funds are marked to market on a daily basis.

8. DECLARATION

Signed by Client or appointed person acting on behalf of the Client as completed on Page 4 of this form.

Old Mutual Unit Trusts aims to treat our clients fairly by giving you the information you need in as simple a way as possible to enable you to make informed decisions about your investments. Old Mutual Unit Trust Managers (RF) (Pty) Ltd's Terms and Conditions may be updated from time to time, however, our latest Terms and Conditions will always be displayed [here](#) on our public website and on our Client and Planner secure websites.

We will inform you when we make changes to our Terms and Conditions. When you submit your investment instruction(s) you confirm the following:

- I declare that the purpose of this contract is to meet my investment objectives, and the proceeds linked thereto will be applied for that purpose.
- I agree to accept the number of units sold to me by virtue of this application and I warrant that I have full power and authority to enter into and conclude this transaction, with the necessary assistance where such assistance is a legal requirement.
- I am aware that this product offers no cooling-off rights.
- I know that the cost of buying units may include an initial charge plus VAT, depending on the amount invested and whether or not I use a financial planner, and that there are no guarantees on my capital.
- I acknowledge that there are further allowable deductions from the unit trust/s (e.g. an annual service fee) that impact on the value of my investment. I am satisfied that the facts provided are accurate and complete. I am aware of the unit trusts' objectives, risk factors, the charges and income distributions, as set out in the unit trust fund minimum disclosure documents.
- I acknowledge that Old Mutual Unit Trust Managers (RF) (Pty) Ltd may borrow up to 10% of the portfolio to bridge insufficient liquidity.
- I have read and fully understood all the pages of this application form.
- I acknowledge that I am responsible for ensuring that my contact details are up to date and in the event of my assets being declared unclaimed, Old Mutual Unit Trust Managers (RF) (Pty) Ltd will take action to trace me. All such costs shall be borne by me and maybe deducted from the value of my investment on an ongoing basis or once I have been located.
- I am aware that once my investment has been processed, Old Mutual Unit Trust Managers (RF) (Pty) Ltd will confirm the EAC to me in writing.
- I have read and am aware of the unit trusts' objectives, risk factors, the charges and income distributions, as set out in the unit trust fund fact sheet/s (Minimum Disclosure Document).
- I warrant that all the information given in this form, and in the additional documentation specifically requested by Old Mutual Unit Trust Managers (RF) (Pty) Ltd, as well as in any documentation which will be or has been supplied and signed by me in connection with this form, is true and correct and as per my instructions, whether in my handwriting or not.
- I undertake to advise Old Mutual Unit Trust Managers (RF) (Pty) Ltd within 30 days should information contained in this form change.
- I understand that Old Mutual Unit Trust Managers (RF) (Pty) Ltd may be legally obliged to disclose information in this form and in any other documentation supplied in connection with this contract to the South African Revenue Services and other legal authorities.

D D M M C C Y Y

Signed at (place)

on (date)

Signature of contracting party

Signature of authorised person (on behalf of contracting party)

CONTACT DETAILS

Old Mutual Unit Trust Managers (RF) (Pty) Ltd

Registration no.: 1965/08471/07
VAT no.: 4230116479
Mutualpark, Jan Smuts Drive, Pinelands 7405, South Africa
PO Box 207, Cape Town 8000, South Africa
Telephone no.: +27(0)21 503 1770
Helpline: 0860 234 234
Internet address: www.oldmutualinvest.com
Email: unittrusts@oldmutual.com

Complaints may be directed to the Client Relationship Manager at the above address. Our complaints process is available via our website www.oldmutualinvest.com or by contacting 0860 234 234.

Compliance Department: +27(0)21 503 1770

Old Mutual Investment Administrators (Pty) Ltd

Registration no.: 1988/003478/07
Mutualpark, Jan Smuts Drive, Pinelands 7405, South Africa
PO Box 5408, Cape Town 8000, South Africa
Telephone no.: +27(0)21 503 1770
Compliance Department: +27(0)21 503 1770

Professional indemnity cover and fidelity insurance cover are in place.

Old Mutual Investment Administrators (Pty) Ltd is a third party administration and service provider to Old Mutual Unit Trust Managers (RF) (Pty) Ltd and is a licensed financial services provider.