

1 ABOUT THE DECEASED

This is Claim Form 1 and it tells us about the Deceased Member (the person who has died). It should be completed by any of the following people:

- The Deceased's Spouse/Partner
- A close family member
- A person who knew the Deceased's personal circumstances
- The Employer


If you need help filling in this form, please call 0860 38 88 73.

Please return these forms to the Claims Department:

Old Mutual SuperFund
 PO Box 728, Cape Town 8000, South Africa.
 Tel: 0860 20 30 40
 Fax: 021 509 4677 or 021 509 6271
 Email: superfunddeathsqueries@oldmutual.com

CERTIFIED COPIES OF THE FOLLOWING MUST BE ATTACHED TO THIS FORM:

- The Deceased's ID
- The Death Certificate
- If available: Last Will & Testament or Next of Kin Affidavit (J192)
- If available: Letter of Executorship or Letter of Authority
- If available: Proof of income of the Deceased (e.g. a payslip)



A PERSONAL DETAILS OF THE DECEASED

Title _____ Surname _____

Full name(s) _____

SA ID number Income tax number _____

Passport number (if no ID Number) Passport: Country of issue _____

Date of birth Date of death

Last residential address _____
 _____ Code _____

Last postal address _____
 _____ Code _____

Last home telephone _____ Last cellphone _____

Employer (Company name) _____

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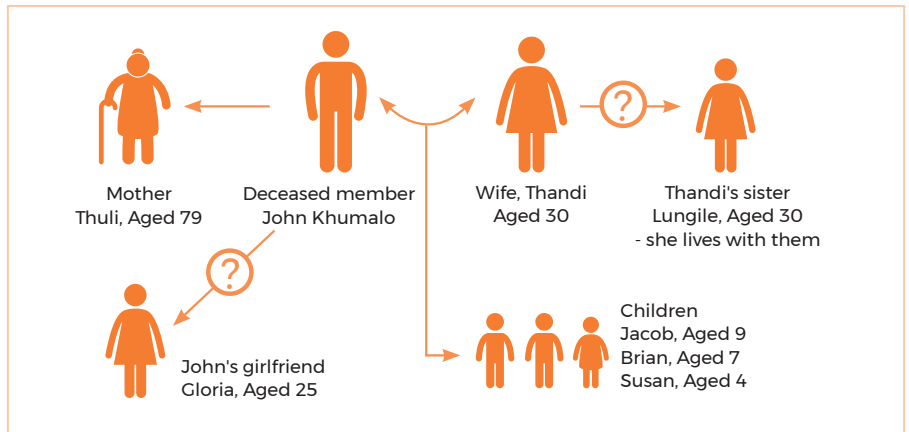
SUMMARY OF THE FAMILY AND THOSE WHO MAY HAVE DEPENDED ON THE DECEASED

Did the Deceased have	YES	NO	How many?	Which form(s) should be filled in?
A Spouse (Husband or wife as a result of a civil marriage, customary marriage or civil union)				Claim Form 2 for each Spouse
A permanent life Partner				Claim Form 2 for each Partner
An Ex-Spouse (i.e. divorced)				Claim Form 2 for each Ex-Spouse
Children				Claim Form 3 for each Child
Grandparents, grandchildren or nephews/nieces who depended on him/her financially				Claim Form 4 for each person
Other people who depended on him/her financially or for whose maintenance he/she was liable/responsible (e.g. parents, brother/sister, girlfriend/boyfriend)				Claim Form 4 for each person
Other	YES	NO	How many?	Which form(s) should be filled in?
Is a Guardian looking after any of the deceased's children?				Claim Form 2 for each Guardian
Was the death due to natural causes (e.g. illness or old age)?				If No: Claim Form 6



Draw us a picture if you want:

We need to know about everyone and their relationship with the member. Please draw us a picture or diagram showing how everyone is related, like the example on the right. Please attach the picture you have drawn to this form.



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WHO DID THE DECEASED LIVE WITH AT THE DATE OF HIS/HER DEATH?

Full name(s)		Surname	
ID number		Date of birth	
Telephone (Home)		Telephone (Work)	
Cellphone number		Email address	
How long was the Deceased living in this household?			

D ANY INSURANCE, LIFE COVER, INHERITANCE OR SIMILAR BENEFITS

We need to know about any other money which has been paid/will be paid as a result of the Deceased's death. Please list any inheritance, policies of insurance, life cover from other retirement funds, funeral cover, or similar benefits payable.

DESCRIPTION (E.G. FUNERAL COVER/ INHERITANCE/LIFE COVER)	INSURER OR NAME OF FUND PAYING THE BENEFIT	POLICY OR REFERENCE NUMBER (IF AVAILABLE)	PERSON(S) LIKELY TO RECEIVE THE BENEFITS	EXPECTED VALUE	DATE PAYABLE

E DETAILS ABOUT THE MASTER OF THE HIGH COURT AND THE EXECUTOR

Has the death been reported to the Master of the High Court?	YES		NO		If available: What is the reference number?				
Has an Estate been registered?	YES		NO		If Yes, is the Estate solvent?	YES		NO	
Executor's full name(s) and surname									
Executor's (Work) telephone									
Executor's email address									

What assets are in the estate and who are the beneficiaries?

ASSETS	VALUE	BENEFICIARIES

Are there any outstanding debts that need to be settled by the estate?

CREDITORS	VALUE

F**ADDITIONAL DETAILS**

Please provide any other details about the Deceased or people who depended on him/her or for whose maintenance he/she was liable/responsible that you think are relevant:

G**SWORN STATEMENT BY THE PERSON WHO FILLED IN THIS FORM**

This section must be signed in front of a Commissioner of Oaths.

I, _____ (full name(s) and surname) declare under oath that the information in this form, and in the supporting documents that I signed, is true and correct. I indemnify the Old Mutual Superfund and Old Mutual against any claim that may arise from any incorrect or false information provided in this form.

Signed at (place)		Date signed	
Telephone		Cellphone	
Signature		Relationship to the Deceased	

- > The Old Mutual SuperFund Management Board has a legal duty in terms of Section 37C of the Pension Funds Act to investigate all dependants (legal and factual) of the Deceased Member.
- > Please make sure that all information is complete and correct to assist the Board to pay the death benefit in a fair and appropriate way. This includes details of income, expenses, financial support, and your relationship with the Deceased, as asked for on this form and supporting forms.
- > The Board has the discretion to share out the death benefit to dependants of the Deceased and/or nominated beneficiaries of the Deceased.
- > The Board may check the information provided, when conflicting information is received or if they need to check the facts.
- > Please note that any misrepresentations, either stated or withheld, will be viewed in a serious light, and may influence the decision by the Board in how they allocate the death benefit or any portion thereof.

H**STATEMENT BY A COMMISSIONER OF OATHS**

The person mentioned above has signed this Form in front of me. They have stated that they know and understand the contents of this affidavit. They have confirmed that they have no objections to this oath, and that the oath is binding on their conscience.

Full name(s) & surname			
Telephone		Designation	
Signature		Official stamp	

